

| Minutes | |
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| Title of Meeting: | Rotherham Place Board: ICB Business |
| Time of Meeting: | 10.45 – 11.30am |
| Date of Meeting: | Wednesday 17 July 2024 |
| Venue: | Rotherham Hospice |
| Chair: | Chris Edwards |
| Contact for Meeting: | Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net |
| Apologies: | Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Dr Neil Thorman, Primary Care Representative, RPCCG Dr Anand Barmade, Medical Director, Connect Healthcare Ian Spicer, Strategic Director – Adult Care, RMBC Ben Anderson, Director of Public Health, RMBC Gordon Laidlaw, Head of Communications (Rotherham), NHS SY ICB Wendy Allott, Director of Financial Transformation (Rotherham), NHS SY ICB Michael Wright, Managing Director, The Rotherham NHS Foundation Trust |
| Conflicts of Interest: | General declarations were acknowledged for Members as providers/commissioners of services. |
| Quoracy: | No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member. |

Members Present:

Chris Edwards (**CE**), Chair, Executive Place Director, NHS SY ICB
 Dr Jason Page (**JP**), Medical Director, NHS SY ICB
 Andrew Russell (**AR**), Director of Nursing (Doncaster & Rotherham Place), NHS SY ICB
 Claire Smith (**CS**), Deputy Place Director (Rotherham), NHS SY ICB
 Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB

Participants:

Cllr Joanna Baker-Rogers (**JBR**), Joint Chair of Rotherham Health & Wellbeing Board, RMBC
 Mat Cottle-Shaw (**MCS**), Chief Executive, Rotherham Hospice
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham
 Lydia George (**LG**), Transformation & Partnership Portfolio Manager, NHS SY ICB
 Kym Gleeson (**KG**), Healthwatch Manager, Rotherham Healthwatch
 Jude Wildgoose (**JW**), Assistant Director – Transformation & Delivery (Rotherham), NHS SY ICB

In Attendance:

Sarah Muir, Women’s Health Transformation & Delivery Manager, NHS SY ICB
 Wendy Commons, Business Support Officer (Rotherham), NHS SY ICB

| Item Number | Discussion Items |
|-------------|--|
| i27/7/24 | <p>Place Performance Report</p> |
| | <p>JW advised that work is taking place to refresh the report's content, which will include prevention and health inequalities data. JW gave highlights from this month's performance report starting with the Place/Foundation Trust performance versus National:</p> <ul style="list-style-type: none"> ➤ There has been a decrease in diagnostics performance resulting in Rotherham being 3rd out of 106 trusts ➤ Referral to treatment target performance has been maintained performance but continuing to work towards the 92% target ➤ Overperformance continues against the IAPT 6 week wait target in terms of the national perspective. It was noted that self-referral is contributing. <p>The 18-week wait position for the IAPT service at the end of May was consistently meeting 95% std.</p> <p>The 92% standard for referral to treatment incomplete pathways in 18 weeks at 61.4%. There were 1019 patients waiting over 52 weeks, 93 waiting over 65 weeks and 2 over 78 weeks. However, no patients had waited over 104 weeks.</p> <p>The only specialty that had met the target at 95.1% was geriatric medicine with recovery against target from last month for Rheumatology and Thoracic medicine.</p> <p>There had been a significant dip in performance in diagnostics which showed 263 breaches. TRFT had 14 breaches in May which was down from 30 last month showing an improving position.</p> <p>TRFT has reverted to reporting the A&E 4 hour wait standard with the position against the challenging 76% target being reported as 63.8%. However, the Trust still continues to benchmark well against others that were in the A&E pilot.</p> <p>Yorkshire Ambulance Service had reported a significant increase in the 15 minute handovers from 50.1% to 57% in May, although there had been a decrease in the number of handovers within 60 minutes from 4.6% to 1.5%.</p> <p>JW advised that appointments offered by Rotherham GPs had been 1.9m in the previous financial year and 1.2m in 2016 reflecting a 20% increase but still not meeting public expectations. Noting the potential collective action that could be taken by GPs following the BMA ballot results, the ICB is looking at mitigating actions and modelling likely impact. Place Board will receive more detail next month in the confidential session.</p> <p>JP queried the deterioration in performance around ultrasound. JW will look to add more narrative to future reports to give better context.</p> <p>Discussion returned to refreshing the performance report and the possibility of including some hospice performance data, particularly around end of life care. JW and LG will meet and discuss and develop with MCS.</p> <p style="text-align: right;">Action: JW/LG/MCS</p> <p>Members noted performance this month.</p> |
| i28/7/24 | <p>Quality, Patient Safety & Experience Report</p> |
| | <p>AR presented the report highlighting areas of note:</p> |

There have recently been convictions in relation to Operation Stovewood which has created some discussions on social media in local communities. Members were reassured that South Yorkshire Police (SYP) continues its investigations and prosecutions with further court proceedings expected. However, a change in the investigative approach will mean that the National Crime Agency will no longer adopt any new investigations under the Stovewood terms of reference. Going forward, these will be handled by SYP as part of their 'normal' business.

Capacity issues remain for RDaSH for beds for patients with complex needs and these are reflected across the board by partners, with out of area placements for rehabilitation remaining high. Work is being carried out collaboratively to look at provision within South Yorkshire but continues to be challenge.

A change in how organisations report and incidents are investigated was introduced in September 2023 and is known as the Patient Safety Incident Response Framework. Both TRFT and RDaSH have now implemented the new system. However stronger links need to be created with RDaSH to understand when investigations are taking place.

Healthcare associated infections (HCAI) continue to be a challenge.

Challenge remains around continuing healthcare resource and capacity to undertake assessments and dialogue continues. The quality of care oversight is measured on a 28-day standard and the position has been reported to NHS England which has resulted in increased scrutiny. Discussions are taking place around improvements are taking place.

Work with continuing healthcare teams has been instigated to review capacity and identify gaps. The report and actions will come through Place Board for assurance.

Action: AR

i29/7/24

Rotherham Place Medical Director Update

Dr Jason Page gave a summary of his current key work which included:

- Visiting and dealing with practices where there are performance/quality issues as highlighted in the Quality report
- Attending the NHS South Yorkshire ICB Event held for staff to bring us together and reconnect.
- Speaking and showcasing lung health checks at the NHS Confederation National Conference
- Undertaking work on our four Place high impact priorities of Diabetes, Respiratory, Frailty and ambulatory care
- Spoke at a recent Protected Learning Time Event for Rotherham Practices on substance abuse and alcohol
- Chairing Rotherham Primary Care Committee, inviting GPs and local specialists to meetings
- Promoting Rotherham through the Health and Wellbeing Board
- Planning vaccinations for Covid, flu, measles and pertussis
- Inputting into the integrated Medicines Optimisation Committee on decisions made on medicines for use across South Yorkshire
- Contributing to the investigations of serious incident events and working with the Trust on events and actions
- Inputting as a member of the Cancer Board

- Continuing work on Targeted Lung health checks (TLHC).

JP advised that the TLHC work in Rotherham is almost complete, following the introduction of a new provider who has worked at pace. He will bring a comprehensive update for members once work is fully completed and comprehensive data is available.

i30/7/24

Rotherham Place Executive Team (RPET) Terms of Reference

Members noted that in order to align governance with other areas of NHS SY ICB, the Rotherham Place Executive Team is a sub-committee of the ICB Business session of Rotherham Place Board (ICB Committee).

A log of decisions made by the Executive Place Director under his delegated responsibility and as supported by RPET will be presented at this meeting each month.

It was also noted that following changes to membership, Place Board terms of reference will be updated and presented next month for approval. The changes included Cllr Joanna Baker-Rogers replacing Cllr David Roche who retired recently and the decision taken today to include Kym Gleeson, Healthwatch Manager as a participant going forward.

Action: LG

i31/7/24

ICB Board Assurance Framework, Risk Register & Issues Log

Noted potential collective action for GPs and CHC Team capacity were included.

i32/7/24

Feedback from Rotherham Place Executive Team (RPET)

Members noted work considered and decisions made by Rotherham Place Executive Team for information.

i33/7/24

Minutes and Action Log from 19 June 2024 Meeting

The minutes from the June meeting were accepted as a true and accurate record.

The action log was reviewed and up to date.

i34/7/24

Communication to Partners

None.

i35/7/24

Risks and Items for Escalation

Potential collective Action by GPs – JP to update Health & Wellbeing Board of mitigating actions to be taken if necessary.

i36/7/24

Future Agenda Items:

- Place Annual Report (August)
- Change of title to ‘Communication and Promoting Consultations and Events’
- CHC Review of Capacity Report – AR – tbc
- Update Terms of Reference for ICB Business – LG – (August)
- Targeted Lung Health Checks Update – JP – (Sept/Oct)

Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Medicines Management Report (Quarterly – next due August)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly – next due Sept)
- Quarterly Medical Director Update (Oct) – JP

i37/7/24

Date of Next Meeting

The next meeting will take place on **Wednesday 21 August 2024** at Rotherham Town Hall.

Membership

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|-----------------------|--|---|
| Chris Edwards (Chair) | Executive Place Director/Deputy Chief Executive, ICB | NHS South Yorkshire Integrated Care Board |
| Claire Smith | Deputy Place Director, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Wendy Allott | Director of Financial Transformation, Rotherham | NHS South Yorkshire Integrated Care Board |
| Andrew Russell | Chief Nurse, Rotherham & Doncaster Place | NHS South Yorkshire Integrated Care Board |
| Dr Jason Page | Medical Director, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Shahida Siddique | Independent Non-Executive Member | NHS South Yorkshire Integrated Care Board |

Participants

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| Ben Anderson | Director of Public Health | Rotherham Metropolitan Borough Council |
| Shafiq Hussain | Chief Executive | Voluntary Action Rotherham |
| Richard Jenkins | Chief Executive | The Rotherham NHS Foundation Trust (TRFT) |
| Sharon Kemp | Chief Executive | Rotherham Metropolitan Borough Council |
| Toby Lewis | Chief Executive | Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) |
| Cllr Joanna Baker-Rogers | H&WB Board Joint Chair | Rotherham Health and Wellbeing Board |
| Dr Neil Thorman | Primary Care Representative | Rotherham Primary Care Collaborative Group |
| Dr Anand Barmade | Medical Director | Connect Healthcare Rotherham |
| Michael Wright | Deputy Chief Executive | The Rotherham NHS Foundation Trust |
| Sally Kilgariff | Chief Operating Officer | The Rotherham NHS Foundation Trust |
| Lydia George | Transformation & Partnership Portfolio Manager (Rotherham) | NHS South Yorkshire Integrated Care Board |
| Nicola Curley | Director of Children's Services | Rotherham Metropolitan Borough Council |
| Gordon Laidlaw | Head of Communications (Rotherham) | NHS South Yorkshire Integrated Care Board |
| Ian Spicer | Strategic Director, Adult Care/Deputy Chief Exec | Rotherham Metropolitan Borough Council |
| Julie Thornton | Care Group Director | Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) |